

## St. Francis of Assisi-Parish Pastoral Council Minutes-corrected

April 19<sup>th</sup>, 2023 7:00 p.m.

**Meeting called to order by Jeff Chan at 7:13 p.m.**

**Attendance:** Jeff Chan, Fr. Shoby Chettiyath, Paul Durham, Glenda Griest, Clark Parmley, Cheryl Coffelt, and Linda Howard

Excused Absence: Seth Hampel, John Walraven

Unexcused Absence: Chris Johnmeyer

Ex-officio attendees: Janet Morehead and Dcn. Gary Steffes

**Opening Prayer:** Jeff Chan

**Question of the Week:** How/when have you experienced a tangible experience of Jesus' presence? We discussed how Jesus has let us know His presence was there. Example: Ill or dying family member. After an experience was shared we all reflected quietly on knowing His presence.

### **Old Business**

Continuing work on Pastoral Plan- see New Business

### **New Business**

Church expansion update: We saw the architects' floor plan for a new building to be connected on the west side of the existing Parish building. Now working on square footage and a price. There are a few changes to be made on the design first. Next building committee meeting will be on Monday April 24<sup>th</sup>.

Establish ad hoc retreat committee and chair: Volunteers were requested. No one stepped up at first. Seth Hampel, John Walraven and Chris Johnmeyer were volunteered, Nd then Glenda Griest and Cheryl Coffelt volunteered to help. Linda Howard and Paul Durham agreed to be co-chairs. Agreed that all councils' members and Father's staff would participate in the retreat.

Pastoral Plan: Started with a lot of discussion on each committee liaison's responsibilities on stewardship, hospitality, funeral dinners, prayer network, to name a few. Some ministries were deleted and moved to others. A couple of ministries still needed to be split between the liaisons. Jeff Chan spoke with Lynn Melendez and it appears St Francis is ahead of most other Pastoral Councils at the other churches in the Diocese. He is re-working the layout of the

assignments, updating contacts, and including all that Dcn. Gary has done to update all his areas.

**New alignment to Pastoral Plan:**

- **Prayer, Sacraments, and The Eucharist**
  - Altar Servers
  - Children's Liturgy
  - Eucharistic Adoration
  - Liturgical Ministers
  - Liturgical Laundry
  - Music Director
  - Prayer After Mass
  - Rosary
  - Sacrament Classes
  - Ushers
  - Vocations Team
- **Total Stewardship**
  - Bulletin
  - DDF
  - Finance Council
  - Newsletter
  - Photography team
  - Stewardship Council
- **Youth**
  - Children's Faith Formation PSR
  - Youth/Social Ministry Team
- **Community Outreach / Service**
  - Adopt-a-Street
  - Ave Maria Rosary Guild
  - Card Ministry
  - Community Outreach
  - Knights of Columbus/Ladies Auxillary
  - Least of These
  - Loving Stitches Quilters
  - Ministers of Care
  - Outside Groups
  - Parish Website
  - Prayer Network
  - Prayer Shawl Ministry
  - St. Francis Facebook
  - St. Francis Cares Facebook

- **Welcoming New Parishioners**
  - Church Cleaning
  - Indoor Maintenance
  - Liturgical Environment Christmas
  - Liturgical Environment Easter
  - Liturgical Environment Ordinary
  - Medical team
  - Mentoring/St. Francis Friends
  - Outdoor Maintenance
  - Saturday social
  - Welcoming Team
- **Evangelizing / “Finding” New Parishioners**
  - Adult Faith Formation
  - Book Study Group
  - Hospitality
    - Buyer of Supplies
    - Coffee Teams
    - Donut Hero
    - Funeral Team
    - Penance Dinners
    - Sacrament Receptions
  - Parish Events
  - RCIA

Round Table: With Janet Morehead stepping down soon as Stewardship Council chair, it was brought up we need to educate our Parishioners more on what it is, what activities are available or needed urgently, and how to improve overall our Stewardship Parish. Janet appreciated Father’s comments at Church at the end of Mass and Julie Clarke’s comments at our Evening of Gratitude.

**Pastor's Comments:**

Evening of Gratitude was held April 14<sup>th</sup>. It was very good. Everyone commented on the excellent food, the games we played, and Kris Morehead on being the emcee. He was amazing, hilarious, full of one-liners and kept the evening flowing. A special thank you to Janet Morehead for getting this all organized.

Sunday the 23<sup>rd</sup> after Mass, we will have a luncheon to honor Deacon Gary on the 10<sup>th</sup> anniversary of his ordination as a Deacon. Food and drinks will be provided.

Holy Week – We had 9 new people join the Church on Holy Saturday which was excellent. We already have 7 people interested in the next RCIA class.

Father is currently working on new people to become committee members for the Stewardship Council and finding someone to take Janet's place.

New families – Is there a leaflet on stewardship? Yes, Janet has one and Father will check to see that it is being added to their packets.

Parish directory – Sign-ups for photos are going on now. There will be a committee meeting Thursday 4/27 at 6:30.

**Closing Prayer:** Fr. said the closing prayer and gave the blessing.

**Meeting adjourned at 8:33 p.m.**

**Dates to Remember:**

Saturday, April 29<sup>th</sup>, First Communion Retreat

Sunday, April 30<sup>th</sup>, Senior Recognition at Mass and reception to follow

Saturday-Sunday, May 6-7<sup>th</sup>, DDF weekend

Sunday, May 14<sup>th</sup>, First Communion with reception to follow

Wednesday, May 17<sup>th</sup>, Parish Pastoral Council Meeting